



June 30, 2015 at 9:00 am

Conference Call 1-605-562-3000 Code: 337546#

Physical location – 311 S Center Ave, Rm 102, Jefferson WI 53549

<http://www.ercwis.wi.gov>

1. Call to Order at 9:03 am.
2. Participants via conference call: Staci Hoffman, Tyson Fettes, John Wilcox; Lisa Petersen, Sharon Martin, Jodi Helgeson; also in attendance Mike McDonald.
3. Recognition of invited public attendees: Mike McDonald, Attorney's Title Guaranty Fund, Inc.
4. Motion made by Jodi Helgeson, second by Lisa Petersen to approve June 2, 2014 and December 9, 2014 minutes, motion carries.
5. Announcements/public input – none.
6. Election of new chair:
  - a. Staci Hoffman has been elected as Wisconsin Register of Deeds Association (WRDA) President and would like to step down as ERC chair. Motion by Tyson Fettes, second by Jodi Helgeson to nominate Sharon Martin as chair, motion carries.
  - b. Motion by Sharon Martin, second by Jodi Helgeson to nominate Staci Hoffman as ERC secretary, motion carries.
7. Council Appointments:
  - a. Lisa Petersen (term expires 07/01/2015) indicated she would like to not seek reappointment but has recommended Mike McDonald; Mike will submit application to Elizabeth Hizmi, Governor's Appointment Director (elizabeth.hizmi@wi.gov)
  - b. John Wilcox's term expired 07/01/2013; John had already submitted an application to be reappointed in 2013 but would also like to remain on the council and will submit a new application for 2015-2017. Tyson Fettes will contact Elizabeth.
  - c. Joe Theisen from the Mortgage Bankers Association has been recommended to fill vacant appointment; Tyson will email Joe to confirm and verify the application has also been submitted.
8. Electronic Notaries:
  - a. Jodi Helgeson indicated there were no additional updates; she has reviewed but found nothing at Department of Financial Institutions (DFI) regarding statutory language to address electronic notaries. She will contact DFI to work with their agency to clarify the progress being made.
  - b. Sharon Martin will confirm the most recent PRIA white paper is from 2012.
9. TRID-TIL-RESPA Integrated Disclosures:
  - a. Sharon Martin confirmed the August 1, 2015 deadline but the Consumer Finance Protection Bureau (CFPB) will provide a grace period until October 3, 2015. Sharon is also on a PRIA workgroup that will produce a powerpoint/webinar to share with RODs/Recorders. The idea is to notify RODs/Recorders what the issue really is and how they can be part of the solution. PRIA will also present a workshop at the August 2015 conference in KY.
  - b. Wisconsin Land Title Association (WLTA) will also present additional webinars in September 2015; cost is free to WLTA members and their guest.
10. Electronically Submitted Documents that have an error:
  - a. Traditionally, RODs have notified their submitters (via a "courtesy" note) that an error has been found but no such process has been established for electronically submitted documents. Lisa Petersen and Sharon Martin both expressed concerns in moving forward with this process. RODs could be opening the door to liability.
  - b. Recommendation made to refer to WRDA's Jt Alpha Committee.

- 50 11. Other announcements relating to electronic recording – none.  
51 12. Next meeting - nothing scheduled but should target quarterly meetings (ie, September 2015?)  
52 a. WLTA's annual conference is September 16-18, 2015.  
53 b. WRDAs annual conference is October 7-9, 2015.  
54 13. Motion to adjourn at 9:52 am.

55

56

57 Respectfully submitted,

58 Sharon A Martin

59 Register of Deeds, Washington County

60 June 30, 2015